

File No.6-4/2016-DD-IV
 Government of India
 Ministry of Social Justice and Empowerment
 Department of Empowerment of Persons with Disabilities
 (DD-IV Section)

Paryavaran Bhawan, New Delhi
 Dated 12.05.2016

OFFICE MEMORANDUM

Subject: Regarding- Use of NGO Partnership System (NGO PS) Portal by the NGOs/VOs developed by the NITI Aayog.

The undersigned is directed to forward herewith a copy of D.O. letter No.M-11/16(2)/2015-VAC dated 03.05.2016 received from National Institution for Transforming India, (NITI) Aayog on the above mentioned subject for strict compliance.

Encl: As above

K.K. Jha
 (K.K.Jha)

Deputy Secretary to the Government of India

-A, P.O. A.O. DDA

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Dir.(R)/Dir.(OPD)/DS(MLM)/DS(DNS)/DS(SSG)DS(KKJ)/US(SS)/US(RD)/ US(PP-DDRS)(SO-DD-II/V)

Copy to:

copyes accordingly

1. Chairman & Managing Director, ALIMCO, G.T. Road, Kanpur-209217
2. Chairman & Managing Director, National Handicapped Finance and Development Corporation (NHFDC), Red Cross Bhawan, Sector-12, Faridabad-121007, Haryana.
3. The Director, Pt. Deendayal Upadhyaya Institute for the Physically Handicapped, 4 Vishnu Digamber Marg, New Delhi-110002
4. The Director, National Institute of Mentally Handicapped (NIMH), Manovikas Nagar, Secunderabad, Andhra Pradesh-009
5. The Director, National Institute of Visually Handicapped (NIVH), 116 Rajpur Road, Dehradun, Uttaranchal-01
6. The Director, National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD), East Coast Road, Muttukadu, Kancheepuram (Tamil Nadu)
7. The Director, National Institute for the Orthopedically Handicapped (NIOH), B.T. Road, Bon-Hoogly, Kolkata
8. The Director, Swami Vivekanand National Institute of Rehabilitation, Training & Research (SVNIRTAR), Olatpur, P.O. Bairoi, Distt. Cuttack, Orissa-754010.
9. The Chairman, Rehabilitation Council of India (RCI), B-22, Qutub Institutional Area, New Delhi-110016.
10. Chief Commissioner for Persons with Disabilities, Sarojini House, 6 Bhagwan Das Road, New Delhi-110001.
11. National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities, 16 B, Old Rajinder Nagar, New Delhi-110060.
12. Ali Yavar Jung National Institute for the Hearing Handicapped (AYNIHH), K.C. Marg, Bandra (West), Mumbai- 400050

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अताभ कांत
Amitabh Kant
कार्यकारी अधिकारी
Chief Executive Officer



भारत सरकार
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May 03, 2016

M-11/16(2)/2015-VAC

Dear Shri Agarwal,

As you are aware the Central Government and the State Governments allocate a substantial amount of financial grants to Voluntary Organisations (VOs) and Non-Government Organisations (NGOs) every year for various welfare schemes administered by the concerned line Departments/ Ministries. There is, therefore, a need to have a credible database of the NGOs/ VOs, which avail such grants from the government sources.

2. NITI Aayog has developed the NGO Partnership System (NGO PS) Portal with the help of National Informatics Centre (NIC), to facilitate the sign-up of VOs and NGOs. The portal generates a unique ID for the VOs/ NGOs on successful sign-up. This Unique ID is being used as a mandatory requirement when the VOs/NGOs approach the Central and State governments for Grants.

3. It has now been decided to to make the PAN of VOs/NGOs as mandatory information for registration with the portal. Besides, it has also been decided to capture the PAN and Aadhaar of the Office-bearers/ Board of Directors/ Promoters of the VO/NGOs before these organisations become eligible to apply for Grant(s). The information so captured about these organisations and their functionalities, would be stored in the NGO PS database.

4. Accordingly, I would request you to ensure that, while applying for any grants, the NGOs/VOs:

- Quote the Unique Id generated from the NGO-PS portal;
- furnish the details regarding Unique ID, PAN, Aadhar numbers, Email ID and Mobile No. of each its Office bearers/ Board of Directors/ Members.

I would further request you to implement a comprehensive "NGO Proposal Management System" which mandatorily captures the Uniqui ID generated from the NGO-PS portal when these organisations submit proposals for grants every time and make

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Sh. M. Singh
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provision for updating NGO-PS portal at the time of disbursement of funds. Your NGO proposal management system should have, as a minimum, provisions for:

- (i) Submission of application for Grant-in-aid in on-line mode with the concerned line Department/ Ministry;
- (ii) Scrutiny of applications (on-line or off-line) and decision-making;
- (iii) Issue of Sanction/ Approval Order - online
- (iv) Release of each installment of Grant-in-Aid - online
- (v) Furnishing of Utilisation Certificates (UCs) by the grant-receiving NGO/VO - online.



Yours sincerely,



(Amitabh Kant)

Shri Vinod Agrawal
Secretary
Department of Empowerment of Persons With Disabilities,
Ministry of Social Justice Empowerment,
Room No. : 515, Shastri Bhawan
New Delhi - 110003