THE NATIONAL TRUST
For the welfare of persons with Autism, Cerebral Palsy, Mental Retardation & Multiple Disabilities
(Ministry of Social, Justice & Empowerment, Govt. of India)
16-B, Bada Bazar Road, Old Rajinder Nagar, New Delhi-110 060
Tel:011-43187804, 43187878, Fax: 011-43187880, 43187881
Website: www.thenationaltrust.gov.in Email: contactus@thenationaltrust.in

F. No.1/85/BM/NAT/2020

Dated: 3-9-2020

To,
All the Project Holders of Disha, Vikaas, Disha-cum-Vikaas,
Samarth, Gharaunda, Samarth-cum-Gharaunda Scheme

Sub: Restoration of initial funding pattern under schemes

Sir/Madam,

1. The Board of the National Trust has approved restoration of the original funding pattern under the center-based schemes of the National Trust w.e.f 1-4-2020. The arrear for the period where monthly funds have been released will be calculated on the basis of the number of beneficiaries present in the center in March, 2020. If the beneficiaries were not present in the center due to lockdown and project holders maintained their centers and provided services to beneficiaries on on-line basis or by visiting their homes, arrear will be calculated on the basis of number of beneficiaries available in the center in March, 2020.

2. Calculation of arrear will be on the basis of difference of the funds applicable as per pre-revised funding rate and the funds released for the month of April, May and June, 2020 (wherever applicable) on the revised funding rate applicable w.e.f 1-4-2018. The number of beneficiaries available in the center in March, 2020 will be taken into consideration for those cases where beneficiaries were not present due to lockdown. For example:-

For calculation of arrear for the month of April, 2020, the formula will be:-

(Total amount admissible as pre-revised rate) - (Total amount released for the month)

3. Future funding will be on the basis of initial (pre-revised) funding pattern of the scheme guidelines, as per details given under:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Scheme</th>
<th>Amount - per Beneficiary</th>
<th>Transportation Charges</th>
<th>Total Beneficiary – per centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Disha (Early Intervention &amp; School Readiness) Scheme</td>
<td>4500/-</td>
<td>1000/-</td>
<td>20</td>
</tr>
<tr>
<td>2.</td>
<td>Vikaas (Day Care) Scheme</td>
<td>3850/-</td>
<td>1000/-</td>
<td>30</td>
</tr>
<tr>
<td>3.</td>
<td>Samarth (Residential) Scheme</td>
<td>7000/-</td>
<td>-</td>
<td>30</td>
</tr>
</tbody>
</table>

Page 1 of 2
<table>
<thead>
<tr>
<th></th>
<th>Project Description</th>
<th>Budget Allocation</th>
<th>Work Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.</td>
<td>Gharaunda (Group Home for Adults) Scheme</td>
<td>10000/-</td>
<td>20</td>
</tr>
<tr>
<td>5.</td>
<td>Disha-cum-Vikaas (Day Care) Scheme (including transportation charges of Rs.1000/- per benef.)</td>
<td>4200/- 1000/-</td>
<td>30</td>
</tr>
<tr>
<td>6.</td>
<td>Samarth-cum-Gharaunda (Residential) Scheme</td>
<td>8500/-</td>
<td>30</td>
</tr>
</tbody>
</table>

A norms for calculation Arrear (Annexure-A) and Guidelines for Utilization of Arrears (Annexure-B) of funds are enclosed herewith.

Thanking you

Yours faithfully

(Umesh Kumar Shukla)
Programme Director

Page 2 of 2
Norms for calculating Arrears for center based schemes w.e.f 1-4-2020

1. During the pandemic COVID-19, which has shaken the whole world, the National Trust has circulated guidelines on 18-5-2020 (Annexure-A) for the Scheme Holders giving details of the activities to be carried out, so that the beneficiaries and parents are connected with the RO and get required guidance and support. In order to provide continuous support and guidance in the difficult hour of lockdown due to COVID-19, the Board of the National Trust has decided to fund all the project holders on the existing rate on actual number of beneficiaries present in the Center in March month before the lockdown for the entire period of lockdown.

2. The Board of the National Trust has approved restoration of the original funding pattern under the center-based schemes of the National Trust w.e.f 1-4-2020. The arrear for the period where monthly funds have been released will be calculated on the basis of the number of beneficiaries present in the center in March, 2020. If the beneficiaries were not present in the center due to lockdown and project holders maintained their centers and provided services to beneficiaries on on-line basis or by visiting their homes, arrear will be calculated on the basis of number of beneficiaries available in the center in March, 2020.

3. Calculation of arrear will be on the basis of difference of the funds applicable as per pre-revised funding rate and the funds released for the month of April, May and June, 2020 (wherever applicable) on the revised funding rate applicable w.e.f 1-4-2018. The number of beneficiaries available in the center in March, 2020 will be taken into consideration for those cases where beneficiaries were not present due to lockdown. For example:-

For calculation of arrear for the month of April, 2020, the formula will be:-

(Total amount admissible as pre-revised rate) - (Total amount released for the month)

4. Future funding will be on the basis of initial (pre-revised) funding pattern of the scheme guidelines, per details given under:

| Sl. No. | Scheme                                      | Amount - per Beneficiary | Transporta
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th>tion Charges</th>
<th>Total Beneficiary per centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Disha (Early Intervention &amp; School Readiness) Scheme</td>
<td>4500/-</td>
<td>1000/-</td>
<td>20</td>
</tr>
<tr>
<td>2.</td>
<td>Vikaas (Day Care) Scheme</td>
<td>3850/-</td>
<td>1000/-</td>
<td>30</td>
</tr>
<tr>
<td>3.</td>
<td>Samarth (Residential) Scheme</td>
<td>7000/-</td>
<td>-</td>
<td>30</td>
</tr>
<tr>
<td>4.</td>
<td>Gharaunda (Group Home for Adults) Scheme</td>
<td>10000/-</td>
<td>-</td>
<td>20</td>
</tr>
<tr>
<td>5.</td>
<td>Disha-cum-Vikaas (Day Care) Scheme (including transportation charges of Rs.1000/- per benef.)</td>
<td>4200/-</td>
<td>1000/-</td>
<td>30</td>
</tr>
<tr>
<td>6.</td>
<td>Samarth-cum-Gharaunda (Residential) Scheme</td>
<td>8500/-</td>
<td>-</td>
<td>30</td>
</tr>
</tbody>
</table>
Guidelines for Utilization of Arrears of Funds

1. The National Trust is considering release of arrears of funds under Disha, Vikaas, Samarth, Gharaunda, Disha-cum-Vikaas and Samarth-cum-Gharaunda schemes from April, 2020 to June, 2020 primarily to get the scheme centres prepared to implement the schemes in the COVID-19 pandemic time, following all the guidelines of the Central & State government issued from time to time.

2. The fundamental norms of social distancing and hand washing need to be followed mandatorily and vigorously to protect Divyangjan from the Corona virus. In this regard, first of all the center should be sanitized in every 10 days in the month and soap/ hand wash etc. should be on the toilet as well as sanitizer bottle in the entry gate of the center. Wherever necessary, extra furniture and other essential items need to be provided with Nutritional food and other supplementary diet in order to boost their immunity and health. In addition to this, Thermal scanner should be in every center. Further, whenever the RO visits the beneficiaries, he should use the thermal scanner and verify the beneficiaries and guide them for cleanliness and using the mask/ Gamcha and sanitize or washing hands with good quality soap.

3. Under residential care schemes of Samarth and Gharaunda, there is a need to maintain proper distance among beneficiaries, as far as possible. For this, necessary arrangement need to be made.

4. Under Day care schemes of Disha and Vikaas, beneficiaries need to be assessed and trained on similar way by following the norms of physical distancing.

5. Wherever needed, provision for online training of beneficiaries and their parents be made.

6. All the beneficiaries belong to BPL group to be provided with a smart phone upto a cost of Rs. 8,000/- and it should be Nokia or Samsung brand with the annual recharge of Rs. 2500/- in the beginning itself at the time of delivery. In this regard, proper record should be maintained. Further, recharge of the mobile phone on monthly/quarterly basis along with internet connectivity to be provided by the project holders, in case of any problem of recharge etc faced by the beneficiaries. This will enable beneficiaries to become aware about many information concerning them. This will also enable project holders to have online interaction with them on regular basis. The list of beneficiaries along with their mobile number to be submitted to the National Trust, so that necessary information on the new research and development in the field of disability can be shared with them.
7. The scheme Centres should have proper Display Board. The infrastructure should be well maintained with proper ventilation, hygiene as per scheme guidelines and clean environment.

8. First Aid kit and Fire Extinguisher is mandatory for all centres. Power Supply and its Backup and other electrical equipments need to be properly installed and maintained regularly.

9. Clean and pure drinking water facility should be available in the center. Disposal of waste management should be proper and regular.

10. Project holders should hire well qualified and trained staff, for smooth and efficient service delivery. Service of qualified and experienced doctors and professionals need to be utilized to counter emergency situation. Periodic health check-up, provision of therapy and training need to be organized for the beneficiaries as per scheme guidelines.

11. The scheme centres to be equipped with necessary Assistive Devices and provision of Special Aid for Divyangjan. Centers should maintain case file for each Beneficiaries/Resident.

12. Constitution of Local Project Committee (LPC) is mandatory to ensure overall safety standards and mainstreaming of beneficiaries. The Chairman of the LPC will be decided in first meeting of the LPC by the members. The members of the LPC will be as follows:-

   i. Parents of Beneficiaries: 5 (Parents of 5 beneficiaries of the centre can be on rotation basis for a period of 6 months, if required. However, it is not mandatory)
   ii. Doctors/Lawyer: 3 (2 female & 1 male)
   iii. College/School teachers: 3 (2 female & 1 male)

Meeting of the Local Project Committee should be convened on monthly basis between 1 -10 of every month with minimum 7 members and report of the meeting to be submitted to the National Trust by the end of the month. In view of COVID-19, the meeting should be convened, as per guidelines of social distancing. Online/Virtual meeting can also be organized.

13. The scheme center must maintain Asset Register of the items purchased which can be verified by visiting officer, whenever required.

\[\text{Signature} \quad 31/1/2020\]