

Operational Guidelines for implementation of ‘Sampark- In Hour of Need’ scheme

1. Identification of Blocks in the 7 affected districts i.e. Puri, Khurda, Cuttack, Kendrapade, Jagatsinghpur, Balasore and Bhadrak of Odisha and 3 affected districts i.e. South 24 Parganas, North 24 Parganas and one block of east Medinipur in the deltaic region of Sunderbans of West Bengal -

- i. The Registered Organizations (ROs) of the affected districts will identify the blocks where services under Sampark scheme to be given.
- ii. In Jagatsinghpur district of Odisha, where no RO of the National Trust exist, the SNAC will identify the block.
- iii. The SNAC will also try to motivate NGOs to register with the National Trust in Jagatsinghpur district. The Registration fee of NGO for registration under National Trust is waived off. The online Scheme Management System (SMS) ask for the fee, kindly pay and inform the details to National Trust for refund.
- iv. The list of the identified Blocks to be submitted to the SNAC by the RO’s of the affected districts in both Odisha and West Bengal.
- v. The SNAC will compile the consolidated list of Blocks of the affected districts and submit to the National Trust and Chairperson of Sampark Committee i.e. Ms. Kasturi Mahapatra.

2. Need assessment of PwIDDs –

- i. Need assessment of the PwIDDs in the identified Blocks shall be carried out by the registered organizations and the list of identified beneficiaries will be submitted to the SNAC by the RO’s.
- ii. A format for Need Assessment is at Annexure-A.
- iii. The SNAC will submit the consolidated list of assessed beneficiaries to the National Trust and the Committee.

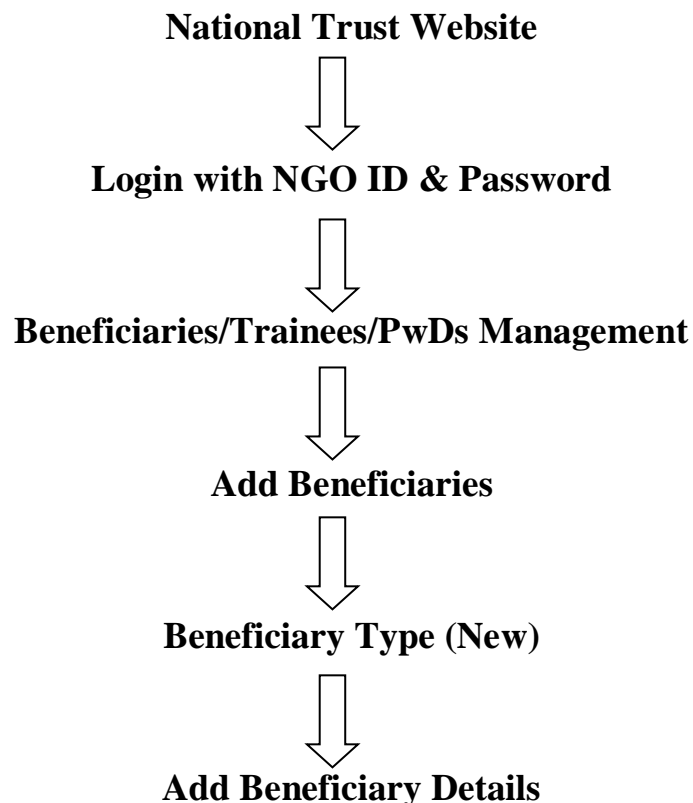
3. Organizing awareness programme under Badhte Kadam scheme in the identified blocks-

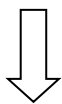
- i. For conducting awareness programme, components of Badhte Kadam scheme, either one or more than one activity can be utilized, depending upon the nature of awareness programme and number of targeted beneficiaries.
- ii. Before organizing the programme, the online proposal under Badhte Kadam scheme to be submitted in advance to pushpa@thenationaltrust.in and po@thenationaltrust.in and after the approval the programme to be organized.

iii. Registration fee of Rs. 1000/- to be registered under the Badhte Kadam is waived off. The online Scheme Management System (SMS) ask for the fee, kindly pay and inform the details to National Trust for refund.

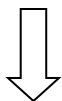
4. **Enrollment of beneficiaries under Niramaya scheme –**

- i. Special drive for enrollment of beneficiaries under Niramaya scheme to be carried out. In case of any difficulty in the enrollment under Niramaya scheme, email can be sent to pushpa@thenationaltrust.in and po@thenationaltrust.in .
- ii. The enrollment will be started as and when the beneficiaries are indentified.
- vi. Registration fee of RO under Niramaya Health Insurance scheme of Rs. 1000/- is waived off. The online Scheme Management System (SMS) ask for the fee, kindly pay and inform the details to National Trust for refund.
- iii. There is no enrollment fee for the beneficiaries.
- iv. The honorarium for enrollment of beneficiaries has been increase from Rs. 40/- to Rs. 100/- per enrollment under Sampark scheme.
- v. Detail procedure for enrollment under Niramaya scheme is as under:-

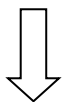




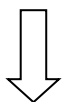
Copy Application ID of the Beneficiary



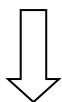
Click on Niramaya Enrollment/Niramaya Bulk Enrollment (If multiple applications have to be done)



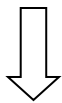
Select Policy year (2020-21)



Complete the form with Uploading of Documents (Bank Details of Beneficiary is mandatory)



Provision has been made in the system for skip of payment page in case of Districts where Sampark Scheme is applicable



Submit Application/s

5. Other benefits under the National Trust Act 1999 and State Government to the beneficiaries may also be provided like- appointment of Legal Guardians, issuance of Disability Certificate, disability pension, admission in school etc.
6. SNAC, Odisha and SNAC, West Bengal will monitor the progress of the scheme on Daily Basis from their states. From, National Trust the same will be monitored by Sh. Navnit Kumar, Deputy Director, and Ms. Pushpa Pandey, Office Assistant.